



THE BANK OF PUNJAB

PRE-QUALIFICATION NOTICE FOR PRINTERS/ STATIONERY SUPPLIERS

Applications are invited from the renowned Printers/ Stationery suppliers in the following categories for pre-qualification with the bank:

- Lot #1. Printing of Stationery**
Lot #2. Supply of Table/ Computer Stationery items

The word pre-qualification for each category i.e Lot #1 or Lot #2 shall be clearly written/ marked on each sealed envelope.

LOT # 1:- PRINTING OF STATIONERY

REQUIREMENTS:

1. Profile.
2. Applicant(s) must be the owner (s) of the printing press.
3. Business should be active for at least last **5 years**.
4. Valid printing press declaration or NOC in favor of Printing Press/ Ownership.
5. Proof of Sales Tax Registration, NTN Certificate.
6. Bank certificate not over 6 months old confirming annual credit turnover of at least Rs. 2 million.
7. List of projects completed with satisfaction certificate/ purchase order/ delivery challan/ invoice for the same (Not older than two year).
8. Affidavit on stamp paper of Rs. 100/- duly attested by the oath commissioner that the firm is not black listed and is not a tax defaulter etc.
9. Facility of generator with adequate capacity to run the machines.

LOT # 2:- SUPPLY OF TABLE/ COMPUTER STATIONERY ITEMS

REQUIREMENTS:

1. Profile.
2. Applicant(s) must be owner(s) of the business.
3. Business should be active for at least **3 years**.
4. Proof of Sales Tax Registration, NTN Certificate.
5. List of projects completed with satisfaction certificate/ purchase order/ delivery challan/ invoice for the same (Not older than two year).
6. Bank certificate not over 6 months old confirming annual credit turnover of at least Rs. (0.5) Million.
7. Affidavit on stamp paper of Rs. 100/- duly attested by the oath commissioner that the firm is not black listed and is not a tax defaulter etc.

This advertisement is also uploaded on the websites of PPRA (www.ppra.punjab.gov.pk) and BOP (www.bop.com.pk).

Bank will not be responsible for any cost incurred in submission of documents.

Incomplete/ conditional documents will not be considered.

The Printers/ Vendors already pre-qualified with the Bank will not be required to apply afresh.

Applicants will be informed in due course about the results of the evaluation of applications.

Pre-qualification documents are immediately available after publication, Firms fulfilling above criteria may obtain pre-qualification documents, containing all required information free of cost, on any working day (Monday to Friday) between 9:00 A.M to 5:00 P.M up to 20-11-2017 through formal request at procurement@bop.com.pk. Applications complete in all respect should reach on the address given below, in sealed envelopes not later than 11:00 A.M on 21-11-2017.

Head Centralized Procurement, The Bank of Punjab
1st Floor, Head Office, BOP Tower,
10-B, Block E/II, Main Boulevard, Gulberg-III, Lahore
Ph: 042-35783717, Email: procurement@bop.com.pk